

CONSULTING AGREEMENT
Consulting & Business Development Center
Michael G. Foster School of Business
University of Washington

This is a work plan and agreement, made this 24th day of September 2026, between the UW Consulting & Business Development Center and <<Business Name>>.

RECITALS

1. <<Business Name and Description>>
1. <<Business Name>> is desirous of using the services of a student consultant to increase its competitiveness and improve business performance.
2. University of Washington Students, as part of the Consulting Center, will undertake the scope of work detailed below.
3. The student consultant will be assisted by a faculty advisory team. These individuals will provide advice and counsel to both the consultant and the business to the extent necessary to assist the student consultant in successfully completing the work undertaken in this agreement.
4. <<Business Name>> will retain all control of the business and its business decisions, and therefore it recognizes it will bear all the risk and reward of any business decisions it elects to take.
5. <<Business Name>> recognizes that the services of the student consultant, faculty advisors, Foster School, University, and any other advisors provided by the Consulting Center are advisory only and in no event shall any party other than <<Business Name>> bear any responsibility, financial or otherwise, for any action or inaction <<Business Name>> elects based on the advisory services.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein made, the parties agree as follows:

Work Area: Please refer to the scope of work document for detailed project outline.

It is understood that this project is being developed for <<Business Name>>'s proprietary use and will not be furnished or disclosed to other parties without the express written consent of <<Business Name>>. Discussion of the work on this project that will be made by students to other students, the faculty of the UW Foster School of Business, and staff of the Consulting & Business Development Center during class discussions and at a formal presentation in the winter of 2026 will not violate this paragraph.

Project Timing ScheduleSeptember - December 2026

- The student consultant will complete all previously stated work areas.
- The student consultant will present their final recommendations by December 6, 2026.

Business Meeting Schedule

<<Business Name>> 's owner and the student consultant will meet, at a minimum, once a week from October to December 6th 2026. The business coaches may be a part of these meetings from October to March, depending on the availability of the Advisors and Mentors.

Additional meeting dates and times will be scheduled as needed by the owner of <<Business Name>> and the student consultant.

Support and Resources to be provided by Business

To reach the goals of this contract, the student consultant will need to have access to information and personnel from <<Business Name>>. <<Business Name>> agrees to make available to the student consultant all necessary personnel, internal documents, relevant internal business data, and working space as required.

Business contact person:

Business Name:

Telephone:

Address:

E-mail:

Additional "out-of-the-ordinary" expenses related to the activities undertaken for this project shall be reimbursed by the business. Approval for non-incidental or expenditures considered "out-of-the-ordinary" from the business clients shall be sought in advance by the Consulting Center. Student consultants will in all cases comply with <<Business Name>>'s expense reimbursement procedures.

Implementation of Recommendations and Use of Intellectual Property

<<Business Name>> recognizes that the advice and counsel given by the students, faculty, alumni, and mentors is given in good faith and with the intent of providing benefit to the business. The owner of <<Business Name>> also recognizes that decisions to implement any and all recommendations are the sole responsibility of the owner. Any gains from the work of the students, faculty, alumni, and mentors belong to the owner of <<Business Name>>, and the students, faculty, alumni, and mentors have no claim on the gains made by the business. Likewise, liabilities and losses incurred by the business are not the responsibility of the students, faculty, alumni, and mentors.

<<Business Name>> warrants that it either owns or has secured the rights to utilize any intellectual property in its business operations and marketing materials. <<Business Name>> shall indemnify, defend, and hold the UW, the Board of Regents of the UW, the Foster School, the Consulting and Business Development Center, and their officers, employees, students, and agents harmless from and against all claims for damages, costs (including attorney's fees), or liability, arising out of or in connection with <<Business Name>>'s business operations, marketing materials, or other use infringes or misappropriates a patent, copyright, trade secret, or other intellectual property.

Evaluation and Follow-up

Following completion of the consulting work, the center will complete an evaluation of the effectiveness of its work. The evaluation will occur in December 2026 (immediately following completion of consulting) and January 2027. This evaluation will enable:

- <<Business Name>> and the consulting center to determine if additional services are needed to continue assisting <<Business Name>> to reach its goals and
- The consulting center to evaluate the impact of its work on assisting <<Business Name>> to improve its services in the future.

<<Client Name>>, <<Title>>

<<Student Name>>, Student Consultant

<<Advisor Name>>, Coach

<<Student Name>>, Consulting Team